

COMPLAINTS / FEEDBACK FORM

For children and young people, and consumers of CREATE

Would you like to:

Provide Feedback

Make a Complaint

Name: _____ Date: _____

Contact Details: _____

Have you addressed your feedback or complaint with the staff member or program in question?

Yes

No

Details of Feedback or Complaint

Please tell us what happened, include the date and where you were. Let us know how you feel about it, and if you have tried to resolve the issue.

Who is the feedback/complaint about? _____

Details: _____

NOTE: Please attach additional information if this space is not adequate for your response.

What would you like to see happen?

Would you be open to mediation to resolve your complaint?

Yes

No

Signature

Signature of CREATE Staff receiving the complaint
(if applicable)

You can send your completed complaint/ feedback form to hr@create.org.au or simply drop off at your nearest CREATE office

Date Received: _____

