

# Hello and Welcome to the CREATE Your Future Grant Scheme Round for 2020!

The CREATE Your Future Grant Scheme will award grants to successful applications by clubCREATE members aged 15–25 years with a statutory care experience.

The current categories of the CREATE Your Future Grants are:

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## 1. EDUCATION AND TRAINING GRANT

CONDITIONS OF GRANT:

- Minimum \$300 to a maximum grant of \$3,000
- Education and training can include courses for vocational education
- Funds will be issued for eligible quotes/invoices

Funds can be used for educational / training courses, tuition fees, or equipment/books and resources.

This category also includes dance, drama, art, music lessons, hair, beauty and other similar types of courses.

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## 2. DRIVING LESSONS GRANT

CONDITIONS OF GRANT:

- Maximum grant of \$1,000 to go towards lessons and/or driving test fees
- **Applicants must hold a valid Learner Driver License/Permit**
- Funds will be issued to nominated Driving School

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## 3. IT GRANT

CONDITIONS OF GRANT:

You can apply for a pre-selected laptop (which will include Microsoft Suite) or other IT equipment. No further quotes or invoices are needed for this application

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## 4. TRAVEL AND CONFERENCES GRANT

CONDITIONS OF GRANT:

- Minimum \$300 to a maximum of \$3,000
- Funds will be issued for eligible quotes/invoices

Applications must address how the young person will be supported if they are under the age of 18 years.

This can be used for conference registration costs, and/or accommodation. This can also include courses/training/camps that involve travel.

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## FREQUENTLY ASKED QUESTIONS (FAQS)

WE THOUGHT IT MIGHT BE USEFUL TO PROVIDE ANSWERS TO THE MOST COMMONLY ASKED QUESTIONS.

### **Who can apply?**

If you are between the ages of 15 – 25 with a statutory care experience and you are a clubCREATE member, you can apply for this grant. If you do not yet have a membership number, please put the date which you joined clubCREATE on the application form. CREATE does not require proof of your statutory care experience, however you are required to be a clubCREATE member.

**What if I have received a CREATE Your Future Grant before in previous years?** You are eligible to apply again, especially if your grant is for continuing educational needs.

### **How do I complete a CREATE Your Future Grant Application?**

Easy! Simply download a copy of the CREATE Your Future Grant Scheme Application Form and Checklist from [www.create.org.au](http://www.create.org.au), fill it in and send us through your complete application by the due date.

### **Get a written quote...**

#### **What does that mean?**

At CREATE, we need quotes from you so we can see what you would like to request funding for. For instance, if you would like to do a course you will need to;

1. Find the organisation that offers the course;
2. Go and get a quote for the cost of the course; and
3. Attach the quote to your application form.

### **What makes a CREATE Your Future Grant Scheme Application great?**

The best applications we receive are the ones that are completed in full. If an application is lodged that does not have all

the information we need, it will be deemed ineligible (which means that we can't assess your application).

### **Can someone help me complete my Application?**

We encourage all young people to complete the CREATE Your Future Application Form on their own, however you can receive assistance to do so. If you do receive assistance please let us know. If there is no one who can help, please email [CYFgrants@create.org.au](mailto:CYFgrants@create.org.au)

### **What if I am not successful?**

You will be sent a letter within 3 weeks of the closing date advising you if you have not been successful. CREATE receives heaps of applications and unfortunately we don't have the funds to support each and every applicant. We do realise that it is disappointing if you miss out and we appreciate your understanding with us and our staff if you are not successful.

### **Cool, so where do I send my application?**

At the end of the application form, there are details to email or post your application. You can also complete this application form online by visiting the CREATE website [www.create.org.au](http://www.create.org.au)

If you require any more additional information please contact CREATE Foundation in your State or Territory on 1800 655 105 or email [CYFgrants@create.org.au](mailto:CYFgrants@create.org.au)

### **Thank you for your application.**

Yours sincerely,  
Jacqui Reed  
Chief Executive Officer

## YOUR APPLICATION FORM

You must attach the following information below to the CREATE Your Future Grant Application Form to ensure that your application is complete:

1. If you are applying for Driving Lessons, a **Learner's Permit is required**.
2. **Two written personal references**. These may be from a Teacher, Case Worker, CREATE Worker, Employer, former Carer or Case Worker or other adult that you select.
3. **Written quotations** for equipment, course fees, goods or services that support your grant application. No quotations are required for you are applying for a laptop under this grant scheme.

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**THE CLOSING DATE FOR THIS YEAR'S ROUND OF CREATE YOUR FUTURE GRANTS IS FRIDAY 8<sup>th</sup> of MAY 2020 AT 5PM.**

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CREATE Your Future Grants cannot be used to cover debts, fines, or furniture.

Organisations CANNOT apply on behalf of a young person to cover accommodation or debt costs.

# 2020 CREATE YOUR FUTURE GRANT APPLICATION FORM

clubCREATE Membership Number .....

(If you are unsure of this number, please contact 1800 655 105 to speak to someone at CREATE in your State or Territory)

Full Name .....

Date of Birth ..... Age .....

Address .....

State ..... Postcode .....

Preferred Contact Number .....

Contact (Mobile) .....

Email .....

Is there a secondary person such as a carer or case worker we can discuss this application with?  YES  NO

(If yes, please specify) Name .....

Relationship to you .....

Contact Number .....

Do you identify as?  Aboriginal  Torres Strait Islander

Other (please specify).....

Have you completed a CREATE Your Future Workshop  YES  NO

Highest Level of Education? (please tick)  Primary School  High School  TAFE

Certificate  University

Other (please specify)

Employment Status (please tick)  Employed  Unemployed  Self Employed

Full Time  Part Time  Casual

Student

## 2020 CREATE YOUR FUTURE GRANT CATEGORIES

1. Education/Training Grant
2. Driving Lessons Grant
3. IT Grant – no quote required if apply for a laptop
4. Travel and Conferences Grant

**PLEASE NOTE: CREATE Your Future Grants cannot be used to cover debts and fines.  
Organisations CANNOT apply on behalf of a young person to cover accommodation or debt costs.**

(Please complete separate grant applications for each CREATE Your Future Grant you would like to apply for)

# YOUR APPLICATION FORM CONT.

A. Name of Grant Category .....

B. How much funding are you seeking? Please specify amount between \$250 - \$3,000 .....  
(Dependent on the CREATE Your Future Grant, the amounts will vary)

C. Have you been successful in applying for a CREATE Your Future Grant in previous years?  YES  NO

If YES, what year did you receive this grant? .....

D. Please tell CREATE what you would like to use the grant for? (please attach extra information if necessary)  
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.....  
.....

E. How will the CREATE Your Future Grant help you to reach your goals?  
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F. Is there any other information that you would like to tell us in relation to why you would like this grant? (please attach extra information if necessary)  
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G. Are you enrolled in a course? (Uni, tafe, High School...). If yes, which course?  
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H. Where are you living? (Independent, Semi-independent, residing with foster family, kinship...)  
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Did anyone help you complete this application?  YES  NO (if yes, please provide details below)

Name ..... Name of Organisation (if applicable) .....

## COMPLETION OF APPLICATION (YOU MUST REMEMBER TO SIGN BELOW!)

Signature of Applicant ..... Date .....

IF YOU ARE UNDER THE AGE OF 18, WE REQUIRE THE SIGNATURE BELOW OF YOUR PARENT/FOSTER CARER/ GUARDIAN WITH LEGAL RESPONSIBILITY.

Signature of Parent/Foster Carer/Guardian with legal responsibility ..... Date .....



## CHECKLIST FOR APPLICANTS

To be eligible for the CREATE Your Future Grant, have you —

- Checked you're a clubCREATE member
- Provided two written references? (These can be in an email or in letter form)
- Provided written quotations or invoices for equipment, course fees, goods or services that will support your CREATE Your Future Grant Application? Made sure that the quotes include payment details (such as bank details) for the supplier/institution/company?
- Made sure that your application will be submitted before 5pm on Friday 8<sup>th</sup> of May 2020.
- You (or your parent/guardian with legal responsibility if you are under 18) have signed your application?
- Included your Learner's permit if applying for driving lessons

**You are now ready to submit  
your application!**

**GOOD LUCK!**



## SENDING YOUR APPLICATION

Once you have completed your Grant Application Form and answered ALL the questions on the checklist, please send your completed application to the CREATE Foundation.

You can send your application in the following ways:

### POSTING YOUR APPLICATION

Please send your completed applications to:

CYF Grant Scheme  
CREATE FOUNDATION  
PO Box 105  
Spring Hill QLD 4004

If you post your application, you should receive a confirmation that your application has been received by CREATE within one week.

### SUBMITTING YOUR APPLICATION ONLINE

Please complete the form and submit your application online by visiting:

[www.create.org.au](http://www.create.org.au)

If you submit your application online, you should receive a confirmation that your application has been received by CREATE within two working days.

### EMAILING YOUR APPLICATION

Please scan and send your completed application, with all appropriate attachments, to [CYFgrants@create.org.au](mailto:CYFgrants@create.org.au). You will receive a confirmation that your application has been received by CREATE within two working days.

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**PLEASE REMEMBER THAT APPLICATIONS  
CLOSE ON FRIDAY 8<sup>th</sup> of MAY 2020 AT 5.00PM**

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